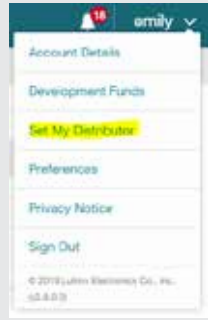


**Customer's myLutron**

**Distributor's myLutron**

**Step 1**

Customer logs into **myLutron.com** and selects purchasing distributor via the **Set my Distributor** option.



**Step 2**

Customer creates myProjects bill of materials and generates a **List Price Quote**.

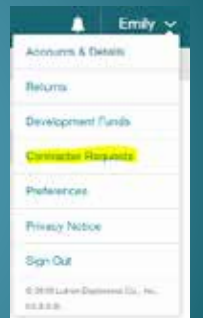
**Step 3**

Customer clicks **Request Pricing** to route a purchase price request to distributor.\*

**Sends notification email from myProjects**

**Step 4**

Distributor logs into **myLutron.com** and navigates to **Contractor Requests**, where he can see a list of quote requests along with the distributor cost for each bill of materials.



**Step 6**

Customer receives purchase price quote from distributor.

**Email pricing to customer**

**Step 5**

Distributor determines customer's purchase price in his own system and provides customer a quote via distributor's normal process.

**Step 7**

To place an order, customer submits a purchase order to distributor referencing the **Quote ID number as the PO**.

**Email order**

**Step 8**

To place the order, distributor simply clicks the **Order** button in **Contractor Requests**.

**Once the order is placed, both distributor and his customer can track it through myOrders!**

\* NOTE: "Budgetary Estimate" listed under "Status" means the quote has TBD items. The bill of materials cannot be ordered until all TBD items are determined. The TBD item will be identified under the "Spec Check" tab.